



MAIL BOXES ETC.[®]
#PeoplePossible

We're Brexit ready. Are you?

**Exporting advice for
small businesses and
the self-employed**



post, **parcel** & **print** centre

Doing business abroad? We can help!

With the rules for trade changing between the UK and the EU, if you import and export across Europe, you must take action to keep your goods moving seamlessly across borders.

At Mail Boxes Etc. we understand customs, duties and taxes, harmonised/commodity codes and country-specific regulations. We cut through the complexity of exporting and importing and keep trade simple for you.

Here's a simple checklist, including some hints and tips to help you prepare your business and protect your supply chains:

- ✓ If you don't have one already, apply for a **'GB' EORI number online***
(Your Economic Operator Registration and Identification (EORI) number needs to begin with 'GB' and it can take up to a week for HMRC to process, so take action now).
- ✓ Research and record the **Commodity Code*** and customs value of the goods you import/export, so you can prepare customs declarations and calculate duties.
- ✓ Get a personalised **list of actions*** for your UK business
- ✓ Get Brexit-ready and appoint Mail Boxes Etc. as your agent to deal with customs for your international deliveries *(You'll need to confirm this in writing, email is fine).*

If you have any questions about export/import trade across the EU, the EEA* or to any country worldwide, speak to your us. We can help!

Trade global, be local

Base your business in Great Britain with a UK address

Offer your UK-based clients a local correspondence address and keep trading seamlessly after Brexit.

We can provide your EU-based business with a real British street address and receive all your mail and packages from UK customers, consolidate and forward regularly to your physical address in the European Union.



Choose a mailing address in Ireland, to reach customers across the EU

It's likely that having a base for your business within the EU, will make it easier to sell to, and correspond with your customers. Choose a prestigious business address in the Republic of Ireland. We can take payment for your Ireland business address in £ Sterling.



*EEA (European Economic Area): Switzerland, Norway, Iceland or Liechtenstein. Links provided for guidance only. Mail Boxes Etc. accepts no liability for the accuracy of the information provided by third-party websites.

Why choose **Mail Boxes Etc.**?

- ✓ We're a local partner who can take the pressure off your workload.
- ✓ MBE is like having your own export logistics and shipping department. We're local, staffed by a friendly team, with expertise in offer a 'one-stop' shop for all your contactless mailbox, printing and parcel delivery needs.
- ✓ We offer a personalised service. We're experts in what we do. We'll discuss your requirements and offer advice based on your business or individual needs.

**At Mail Boxes Etc. we make business easier for you.
Contact us to open an account today*.**

Click on the icons for a fast quote for printing, shipping, or mailbox services.

Keep in touch with us via our social channels for news, updates and business tips.



MAIL BOXES ETC.

post, parcel & print centre

mbe.co.uk/export

Mail Boxes Etc. Stores are owned and operated by licensed franchisees of Mail Boxes Etc. (UK) Limited in the UK and Ireland. © 2020 Mail Boxes Etc. Visit www.mbe.co.uk or call 0800 623 123 for the location of your nearest store. Services vary by location. Participating stores only. *subject to credit status.