



MAIL BOXES ETC.[®]
#PeoplePossible

Doing business abroad? We're ready. Are you?

Exporting advice for
small businesses and
the self-employed



Doing business abroad? We can help!

Now the UK has left the EU, new rules have come into effect which affect all 200,000+ UK businesses which trade with Europe and countries based in the European Economic Area (EEA*). If your business imports and exports goods to the EU/EEA - we can help.

At Mail Boxes Etc. we understand customs, duties and taxes, harmonised/commodity codes and country-specific regulations. We cut through the complexity of exporting and importing and keep trade simple for you.

Here's a simple checklist, including some hints and tips to help you prepare your business and protect your supply chains:

- ✓ If you don't have one already, apply for a **'GB' EORI number online*** (*Your Economic Operator Registration and Identification (EORI) number needs to begin with 'GB' and it can take up to a week for HMRC to process.*)
- ✓ Research and record the **Commodity Code*** and customs value of the goods you import/export, so you can prepare customs declarations and calculate duties.
- ✓ Appoint Mail Boxes Etc. as your agent to deal with customs for your international deliveries (*You'll need to confirm this in writing, email is fine.*)
- ✓ Ensure you always include an accurate description of goods and declare the correct value of items you export (*we can help with this part, and provide compensation cover too!*)

If you have any questions about export/import trade across the EU, the EEA* or to any country worldwide, speak to us. We can help!

*EEA (European Economic Area): Switzerland, Norway, Iceland or Liechtenstein. Links provided for guidance only. Mail Boxes Etc. accepts no liability for the accuracy of the information provided by third-party websites.

Trade global, be local

Base your business in Great Britain with a UK address

Offer your UK-based clients a local correspondence address and keep trading seamlessly.

We can provide your EU-based business with a real British street address and receive all your mail and packages from UK customers, consolidate and forward regularly to your physical address in the European Union.



If you have customers based in the EU, we can help you reach them!

Operate your business from a real street address within the EU

Since the UK left the EU, trading has become more complicated. New rules for import and export have come into effect and it's likely that having a base for your business within the EU, will make it easier to sell to, and correspond with your customers.

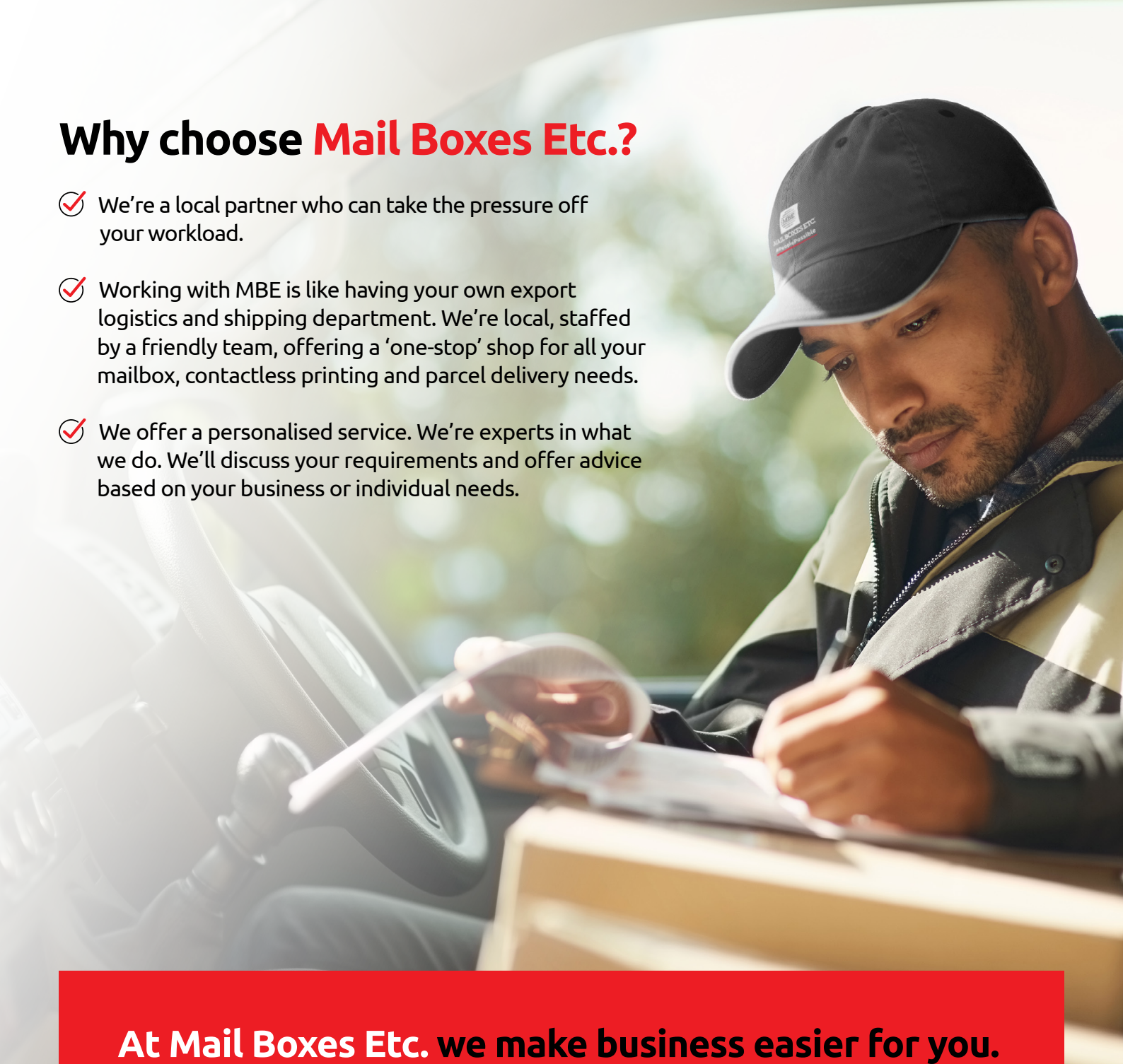
Choose a prestigious business address in the Republic of Ireland!

If you need to base a business in the EU, our Republic of Ireland locations may be able to assist. We can take payment for your Ireland business address in £ Sterling.



Why choose **Mail Boxes Etc.**?

- ✓ We're a local partner who can take the pressure off your workload.
- ✓ Working with MBE is like having your own export logistics and shipping department. We're local, staffed by a friendly team, offering a 'one-stop' shop for all your mailbox, contactless printing and parcel delivery needs.
- ✓ We offer a personalised service. We're experts in what we do. We'll discuss your requirements and offer advice based on your business or individual needs.



**At Mail Boxes Etc. we make business easier for you.
Contact us to open an account today*.**

Click on the icons for a fast quote for printing, shipping, or mailbox services.



Keep in touch with us via our social channels for news, updates and business tips.



post, parcel & print centre

mbe.co.uk/export

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